



The Nottingham

New Theatre

Getting Involved

EdFringe 2021

This handout details all the information you will need about how the festival works itself. We are already booked into **Perth Theatre at TheSpace on NorthBridge**. [theSpace on North Bridge \(thespaceuk.com\)](http://thespaceuk.com)

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Key Dates

These dates are subject to change.

They will only be pushed back, they will not be any earlier than stated.

Monday 22nd March 6:30pm	Proposals Advice Meeting
Wednesday 28th April	Form Deadline (Midnight)
Saturday 1st May	Virtual Proposals Day
Wednesday 5th May	Season Launch Video Released
Friday 7th May	Applications for team allocation open
Thursday 6th - Saturday 8th May	Auditions & Callbacks
Sunday 9th May	Casting
Monday 1st March	EdFringe Registration Opens
TBC	Publicity Materials Deadline
TBC	EdFringe Registration Deadline (5pm)

Wednesday 4th August	Latest date to travel to Edinburgh
Thursday 5th August	Technical Rehearsal
Friday 6th - Saturday 28th August (5:20pm - 6:20pm)	The Run

Proposals

We take **two shows** up to the Edinburgh Fringe Festival who take turns to perform in our allocated slot each evening (**5:20pm - 6:20pm**).

The proposals advice pack and proposals form have been released separately. If you are interested in proposing for the EdFringe Festival 2021 please get in contact with the Edinburgh Coordinator.

StuFF

StuFF is the 2 day student fringe festival which NNT hosts in June. This year it is planned for the 14th & 15th June. This is an opportunity for both shows to perform to a live audience, get some feedback and get the show on its feet. The shows do not need to be perfect at this point, a work-in-progress is fine.

Going to Edinburgh

Accommodation

Wednesday 4th August - Sunday 29th August

Caitie will work together with the teams to arrange accommodation. Depending on the size of the shows, you will all be living together across one / two flats. We will discuss how this splits once the teams are confirmed. The recommended budget is around £500 per person for the month. You will need to be in Edinburgh **at least one day** before the technical rehearsal and not leave until after your last performance.

Technical Rehearsal

Thursday 5th August

The Technical Rehearsal should be led by the Technical Stage Manager. This is time for the actors to become familiar with the space and the Technical Stage Manager to make sure the show will work technically. This time should be used to run the tech cues, and any complicated transitions in the space. This is not time for a full run. The technical rehearsal period is one-and-a-half times your slot length (90 minutes). Both shows will fit into the same slot.

The Run

Friday 6th - Saturday 28th August (22 days)

We take **two shows** up to the Edinburgh Fringe Festival who take turns to perform in our allocated slot each evening (**5:20pm - 6:20pm**). This hour-long slot is the maximum time you can be in the space. As such, it

includes the get-in and get-out time. You will not be performing every two days, you will have evenings off throughout the run.

You will be expected to help the publicity managers for both shows with flyering and promotion throughout the month on the Royal Mile and around the performance venue.

Lakeside

At the beginning of the following academic year, Lakeside hosts both our shows for an evening double-bill. This is held for charity. Further details will be announced closer to the time.

Q&A

Can I audition and apply to be on the creative team? Yes

Can I apply for multiple creative team roles? Yes

Can I apply for both teams? Yes

Which roles can be preassigned?

The only roles which can be assigned prior to proposals are the director and producer. All other creative roles will be assigned via the application process. The production team, relevant committee members and Edinburgh Coordinator will read each application and work together to make decisions.

What is the budget per show?

The maximum budget is £400 per show. This includes areas such as publicity, props, set, costume, make-up and any technical equipment which needs to be rented.

(More information about the budget section of the proposals form can be found in the proposals pack.)

What is the situation with accommodation?

Depending on the size of the production team and cast, the two shows will be split across two flats. The flats will resemble student houses. It is not uncommon for room shares or bed shares to be

necessary. This is nothing to worry about but once on board with the show it is worth considering who you would prefer to share with. It may be a good idea to split the shows up so that you are not spending too much time with the same group of people.

Living and working with a group of people whether they are old friends or new friends can be stressful. This is magnified in Edinburgh where burnout can be common. It is important to be open and transparent with your team if you are feeling overwhelmed or need some time alone. They are there to support you. Similarly it is important to allow other people to take space away from the flat. With this in mind I advise splitting the teams up across the flats so you are not spending too much time with the same people. This is open for discussion.

More advice on welfare will be available when the teams are decided.

How much will the whole festival cost me?

Your own budget will need to consider travel, accommodation, general living expenses and tickets to see other shows. Some examples of overall spending for the whole month come to £1000. But this depends on how you choose to spend your time and money whilst up there. Plus, there are short-term job opportunities in the city which can help ease the strain.

One benefit of TheSpace is their SpacePasses. These are given to all company members and give complimentary access to all shows across our venues (if the show hasn't sold out). The SpacePass also gives you lots of good deals on food and drinks across their venues and in many of the local cafes, bars and restaurants too.

You are also able to part time jobs whilst in Edinburgh. If you are concerned about the financial aspects please get in touch with Caitie, along with the Treasurer (Sofia Loretta) she is happy to help you budget and work out how to fund the trip.

What is your advice on set?

A minimal set is the recommendation. There is a small backstage space for quick changes and prop storage for larger set pieces. Some props may need to travel back and forth from the flat for every show. This is doable, as you should not be living too far away from the

performance venue. But be cautious as you do not want to overexert your performers.

The hour long slot includes the get-in and get-out time. Depending on the length of the show this means you will only have around 10-15 minutes to get in and out of the space. TheSpace will be strict on this as they will have another show ready and waiting to enter the space immediately after you. It has been known for venues to stop shows during a performance because they overrun.

What is your advice regarding publicity?

Some attention should be paid to the environmental implications, especially of flyering.

- Glossy flyer are not recyclable
- Stapled flyers are not recyclable
- Carefully consider how many flyers you will need

Targeted ads are not effective in Edinburgh - large amount of competition, especially with bigger professional shows with a lot more funding

Flyering can be soul destroying & burnout can easily happen

- Quality not quantity
- A tired flyerer is no use at all - passion is what attracts people
- Timing is vital - no one is interested in / will remember your show if you hand them a flyer days before the performance
- They are much more likely to attend if it starts in 10 minutes

Standing out on the Royal Mile is very difficult - consider large publicity stunts

Do the shows need to be linked?

In relation to proposals the themes of the show and its content do not need to relate in any way. Whether two shows compliment each other is not a relevant factor during the proposals process.

In relation to Edinburgh a strong bond between the show teams is always nice and very helpful. For example, the shows can help one another by flyering for each other directly before the other team's

show. Plus, being around different people throughout the month reduces pressure.

What format will the shows take?

We are hopeful that the shows will take place in person but there is a risk that this will not be possible. A third online season will be running alongside the typical festival. Upon cancellation, the team may choose to transfer their show to an online format and submit it to TheSpace, but they may also choose not to.

Similarly, it is unclear which restrictions we may need to follow during a real life performance. TheSpace are considering multiple avenues from 'normal' to 'outside' to 'distanced.' They will advise us on the safest way to perform and we will need to make the necessary adjustments. We ask for flexibility and adaptability in all proposing teams, performers and team members.